

Date:

FORM OF PROCUREMENT OF MATERIAL

CERTIFICATE

I have received (Machinery/Furniture)
having **IIPS No.** _____ on dated _____ **on** _____ and the installation
procedure is completed along with this I have received the accessories
(1)_____ 2)_____ (3)_____
4)_____ and information broacher/CD and I am fully satisfied
with the installation of the material received which are in good condition and
installed in _____ . The warrantee for the same is for
year/months w.e.f. _____ . This material is for Institute. I/We have taken
the entry of these items in our Dead Stock Register on page no. _____ .

**Name and Signature of
Office Staff with date**

Head of Department

O.S. (Store)

Registrar