

**MINUTES OF THE EIGHTY FIRST MEETING OF THE STANDING FINANCE  
COMMITTEE (SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION  
SCIENCES (IIPS), MUMBAI**

The Eighty First meeting of the Standing Finance Committee (SFC) of International Institute for Population Sciences (IIPS), Mumbai was held on 25<sup>th</sup> November, 2016 at Nirman Bhawan, New Delhi. The meeting was Chaired by Ms. Vijaya Srivastava, Additional Secretary and Financial Advisor, Ministry of Health and Family Welfare (MoHFW), Government of India and Chairperson, Standing Finance Committee, IIPS.

The following members were present in the meeting:

Dr. Vishnu Kant Srivastava Chief Director(Stats), MoHFW, Government of India, Nirman Bhavan, New Delhi.	Member
Prof. L. L. Singh Officiating Director, IIPS	Member
Prof. B. Paswan IIPS, Mumbai	Member
Dr, Archana Roy Associate Professor, IIPS, Mumbai	Member
Dr. M. K. Kulkarni Registrar, IIPS	Non-Member Secretary

Ms. Vandana Jain, Director (IFD), Navanita Gogoi, Director (Stats.) , Shri Bandopadhyay, Consultant and Ms. Deepshikha Arora, SSO also attended the meeting from the MoHFW. In addition Mr. Saurabh Jain, Chartered Accountant and Mr. Ramchandra Rathod, AFO from IIPS also attended the meeting.

The decisions taken in the meeting were as follows:



**ITEM NO.1: Confirmation of the minutes of the 80<sup>th</sup> meeting of the Standing Finance Committee held on November 18, 2015.**

The minutes of the 80<sup>th</sup> meeting of the Standing Finance Committee held on November 18, 2015, as approved by the Chairperson and circulated among the members were confirmed.

**ITEM NO.2: Action taken on the decisions of the 80<sup>th</sup> meeting of the Standing Finance Committee held on November 18, 2015.**

The Committee has noted the Action Taken points and expressed views for further compliance as given below:

*Sub-item No.2: Action taken on the decision of the 79<sup>th</sup> Standing Finance Committee held on November 15, 2014*

Action Point: To prepare replies of Audit observations in tabular form indicating 'action point' and 'action taken'. Moreover, IIPS was also directed to get their replies to the audit observations vetted by the MoHFW. IIPS was also asked to follow up with the Audit party properly and convince them to drop the observations.

During discussion, it was pointed out that the Institute did not comply with this decision and sent the para-wise compliance report to CAG. The Chairperson instructed IIPS to follow this in future. IIPS has informed that 12 out of the 33 Audit paras have been dropped by the C&AG and 4 paras are proposed to be closed as per information received by them. They further informed that they will be writing to C&AG about the remaining 17 paras. The Chairperson directed IIPS to endorse a copy of the same to the Ministry without fail. Statistics Division in the Ministry is to monitor. **It was decided that it will be the personal responsibility of AO/IIPS to comply with directions regarding CAG paras.**

*Sub-Item No.8: Reporting of matters*

Action Point (i) :To hold minimum two meetings of SFC during one financial year

During the year 2015-16 also, despite decision taken in the 80<sup>th</sup> SFC meeting, IIPS



could hold only one SFC meeting. The Chairperson directed that, the IIPS should hold atleast two SFC meeting during a financial year as stipulated in its Bye-Laws.

Action Point (ii): To take steps for Amendment in Bye-Laws

The IIPS enclosed a final draft of amended Bye-Laws. During discussion, the Committee felt that though the IIPS has redrafted the Bye -Laws, there was no transparency in the process of such redrafting, as IIPS did not provide any details of the constitution of the Committee, constituted for the redrafting of Bye-laws, its ToR or any other information in this regard. Hence, the Chairperson decided that the draft submitted by the IIPS cannot be considered. She further instructed that the Ministry will constitute a Committee in due consultation with the Institute, comprising of Experts from all relevant fields. The Committee so constituted would submit its Report exactly three months from its constitution. **Statistics Division in the Ministry may ensure constitution of this Committee by 31.12.2016 without fail.**

**ITEM NO. 3&4: Approval of Audit Report and Audited Annual Accounts for the year 2015-2016 and Approval of Audit Report and Audited Annual Accounts of projects funded by outside agencies for the year 2014-15.**

Chairperson instructed that Institute must strictly follow General Financial Rules and other established procedures to prepare the Audit Reports and Audited Annual Accounts. Regarding "Grants receivable but not due", the Committee suggested that since we are dealing with Government accounts, it should be prepared exactly as done in case of Government organizations. It was also suggested that the depreciation of library books should be taken into account while preparing the annual accounts. After detailed discussion, the Committee recommended that the audited annual accounts of IIPS for the year 2015-16 and audited annual accounts of projects funded by outside agencies for the year 2015-16 as appended with the Agenda notes of 81<sup>st</sup> SFC may be incorporated in the Annual Report. The AO of IIPS was directed to personally ensure compliance of all Govt. guidelines and GFRs in this regard.

There was detailed discussion regarding the Internal Audit of IIPS conducted by the Ministry for the period from 2008-09 to 2014-15. It was reported that in the report of the said Internal Audit, the audit party mentioned about 13 points of major

