

Name of the post	: <b>Consultant Engineer (Civil)</b>
No. of posts	: One
Nature of employment	: Purely Temporary (ad-hoc basis)
Age Limit for the Post	: 58-65 years
Consolidated Salary per month	: As per Govt. of India Norms
Educational Qualification	: Minimum three years Diploma in Civil Engineering from a recognised Institute or University or Board with minimum 65% of marks or Bachelor's Degree in Civil Engineering from a recognised University with 55% marks.
Experience	: At least 10 years of experience Government organization such as etc., CPWD, CIDCO, MHADA or any other Govt. Organization, in execution and supervision of civil construction work and/ or civil maintenance of office buildings/ residential complexes with good knowledge of RCC design and other civil works, working knowledge of computers, experience in preparation of tenders/quotation letters for civil works, etc.,
Scope of Work	: i. Monitoring and supervising the New Infrastructure Development Project, IIPS. ii. Oversee all construction, maintenance, and operations activities on project sites. iii. Engineer may need to work extra hours if necessary to monitor progress on the NIDP projects, to ensure that designs meet requirements, and to guarantee that deadlines are met. iv. Manage the repair & maintenance day to day work in all residential and official buildings of the Institute at Deonar and Nerul campuses as per the CPWD norms. v. Offers advice in the planning, co-ordination and supervision of technical aspects of all type of civil work. vi. Create technical proposals/quotations letters as well as budget plans. vii. Drafting Quotations/Letters/tenders/agreements/ work order etc., viii. Certifying the bills for payment. ix. Inspect sites to monitor progress and ensure design specifications as well as safety and sanitation standards are being met. x. Act as an invitee member in the Estate Management Committee and New Infrastructure Development Project.

The appointment will be initially for a period of six month. Extension of contract will be subject to the need as well as based on performance.

Last date for receiving of application is 19.06.2019.

Director & Sr. Professor  
International Institute for Population Sciences,  
Govandi Station Road, Deonar, Mumbai 400 088

**APPLICATION FOR THE POST OF CONSULTANT ENGINEER (TEMPORARY BASIS)**

Name of the candidate	:	
Date of Birth	:	
Gender	:	
Nationality	:	
Address for communication	:	
Contact Number	:	

Educational details

Sr. No.	Diploma/ Degree Awarded	Special subject	Year of passing	Percentage of marks
1				
2				
3				
4				
5				

Employment details

Sr. No.	Designation & Scale of pay	Name of organisation	Employment period from to	Duties performed	Reason for leave the position
1					
2					
3					
4					
5					

Whether candidate was involved in the building construction activities, if so please specify the Duties performed in the construction project costing Rs. 100 Crore or above

- 1]
- 2]
- 3]
- 4]
- 5]

Please list the special achievement or award received during the tenure of employment

- 1]
- 2]
- 3]
- 4]
- 5]

Checklist Annexures

- 1] 10<sup>th</sup> & 12<sup>th</sup> Mark sheet
- 2] Degree Certificate & Marksheet
- 3] Post Graduation Certificate & Marksheet
- 4] Experience Certificate
- 5] Copy of all appointment orders.

